

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

January 12, 2022

Held

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, January 12, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order and the roll was called; attending were Trustees Joe Garrett and Jason Haney. Other staff in attendance were Fire Chief Todd Cooper, Road Supervisor Nathan Wilgus, Zoning Inspector Ric Irvine, and Fiscal Officer Jill Davis.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to table the approval of the minutes. Vote: Haney-yes, Garrett-yes. Motion passed.

Public Input

Glenn Marzluf, General Manager of Del-Co Water, provided a State of the Utility update to the Trustees. A handout was provided detailing improvements and projects, including Del-Co partnering with the City of Columbus' new water treatment plant in Concord Township. Mr. Marzluf said to let them know any way they can serve their Del-co members and residents. Mr. Garrett noted Del-Co has worked well with the township, and thanked several employees.

Financials

Trustee Garrett certified Fiscal Officer Davis provided the current financial reports of the township. Year End documents were provided to the County Auditor and the Trustees. The December 31, 2021 Cash Summary by Fund report is below.

- General Fund	\$7,748,703.79
- Special Revenue Funds	\$2,669,876.66
- Total All Funds	\$10,418,580.45

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders for the new year. Vote: Haney-yes, Garrett-yes. Motion passed.

Request for Bid - Contract Award

The meeting was turned over to Assistant Prosecuting Attorney Eric Penkal, to guide the Trustees through the selection process and awarding of the contract per the Request for Bids for trash and recycling service. Guests present for the discussion were Blake Austin and Eric Webber of Rumpke, and Vince Crawford of Waste Management.

- *Mr. Haney moved and Mr. Garrett seconded to form a Selection Committee of Trustee Haney and Trustee Garrett. Vote: Haney-yes, Garrett-yes.*
- Discussion was held on the awarding of points for the selection process. Mr. Penkal noted there were minor issues with both the Rumpke and Waste Management bids, but nothing that would disqualify them from being awarded. In response, the original signed bid bond for Waste Management was identified. Also, in response to Addendum #1, Rumpke sent an email detailing how they would service the difficult areas. Waste Management discussed the service with Chairman Johnson and reviewed the areas.
- Phase one evaluation - all bids were acceptable, and any irregularities were waived.
- Points were awarded by the committee per bid areas of experience, plan, exceptions, etc.
- Trustees Garrett and Haney noted the Waste Management bid was not per the bid requirements of unlimited pickup, but was for one cart per week maximum and one large item (no extra bags or personal trash cans). The Trustees agreed Waste Management's current and future truck technology plan was better, but their service may not work for the rural areas of the township, especially on the west side of the river. Rumpke's bid provides the service the township requested.
- Mr. Crawford noted Waste Management would address the negative customer service issues that the township experienced with current provider Republic. Mr. Garrett noted the neighboring areas that used Rumpke shared positive service opinions.
- Pass-through rates were discussed for fuel, etc. Pass-through rates were not included in Rumpke's bid, but may be included in the Waste bid for years two and three.
- Mr. Penkal clarified that the pickup containers were: Rumpke 65 gallons recycling, 96 gallons trash, and Waste Management 96 gallons recycling, 96 gallons trash.
- Mr. Penkal provided no opinion for the selection of the trash award.
- After discussion, the selection committee recommended Rumpke as the lowest and best bid submitted under the Request for Bid, and recommended Rumpke for selection by the Board of Trustees. *Mr. Haney moved and Mr. Garrett seconded to adopt Resolution #22-0112-1 (see attached) to award the contract for collection, transfer, and disposal of the solid waste and recyclables produced in the Township to Rumpke, and directed Trustee Bart Johnson to work with the Prosecutor's Office to enter into a contract under the terms and conditions set forth in the Request for Bid with Rumpke for trash and recycling services in Concord Township. Vote: Haney-yes, Garrett-yes. Motion passed.*

Held January 12, 2022Page 2 of 20

- Discussion of liquidated damages were held in the event poor service was received. Rumpke will not entertain liquidated damages; they will credit customer accounts on the rare instance that pickups are missed. They run routes until all are completed, are currently over-staffed, and have continued to provide normal service even during covid issues. Contract language will be reviewed for sections affecting service performance.
- Transitioning trash cans from Republic to Rumpke was discussed. Rumpke will verify inventory (~3500) and the Trustees will discuss options in two weeks.

Zoning Department

- Mr. Irvine reported one permit was issued since his last report. Building has slowed.
- The Board of Zoning Appeals met for two cases the end of December; one appeal was denied and one was approved.
- The Zoning Commission will meet this Tuesday regarding the proposed subdivision on Bean Oller Road; the density was lowered to 1.85 units per acre.
- The Zoning Commission will meet the end of the month to review the landscaping plan changes after reviewed by Regional Planning.
- Mr. Irvine thanked the Board for his salary raise.

Road / Maintenance Department

Supervisor Nathan Wilgus noted the new floor installation that was approved will be scheduled for mid March.

Fire Department

Fire Chief Todd Cooper asked the Board to reconsider part-time fire employee pay rates, and to approve a Memo of Understanding to transition a 96 hour employee to 80 hour accruals. Topics tabled.

Fiscal Officer

It was made a matter of record the township inventory was completed by the second Monday of January per Ohio Revised Code.



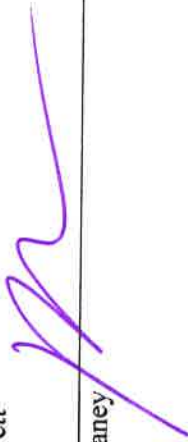
Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes. Meeting adjourned.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

 Bart Johnson	 Joe Garrett	 Jason Haney
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Concord Township Trustees Meeting

January 12, 2022

Call to Order & Roll Call 7:00pm

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.
I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

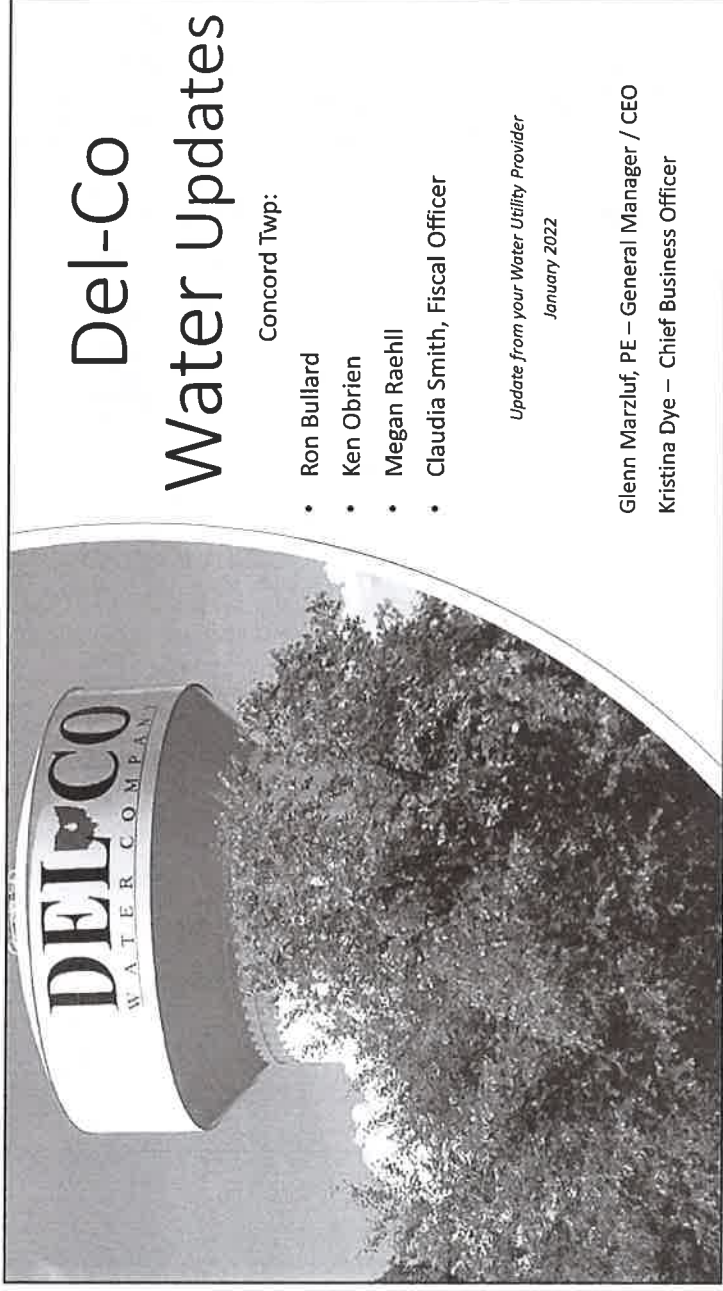
Old Business

Award trash & recycling contract

New Business

Fiscal Officer/Correspondence

Adjourn



Del-Co Water Updates

Concord Twp:

- Ron Bullard
- Ken Obrien
- Megan Raehll
- Claudia Smith, Fiscal Officer

*Update from your Water Utility Provider
January 2022*

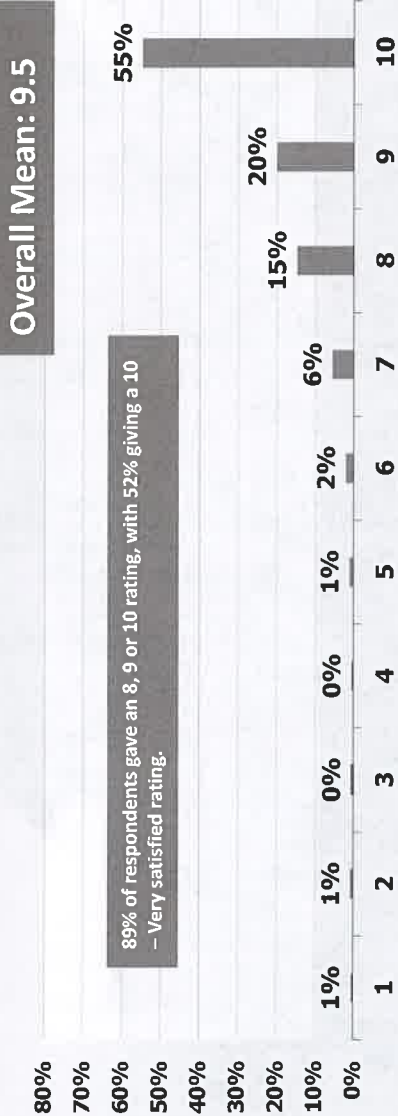
Glenn Marzluf, PE – General Manager / CEO
Kristina Dye – Chief Business Officer

DEL-CO CURRENT FACTS

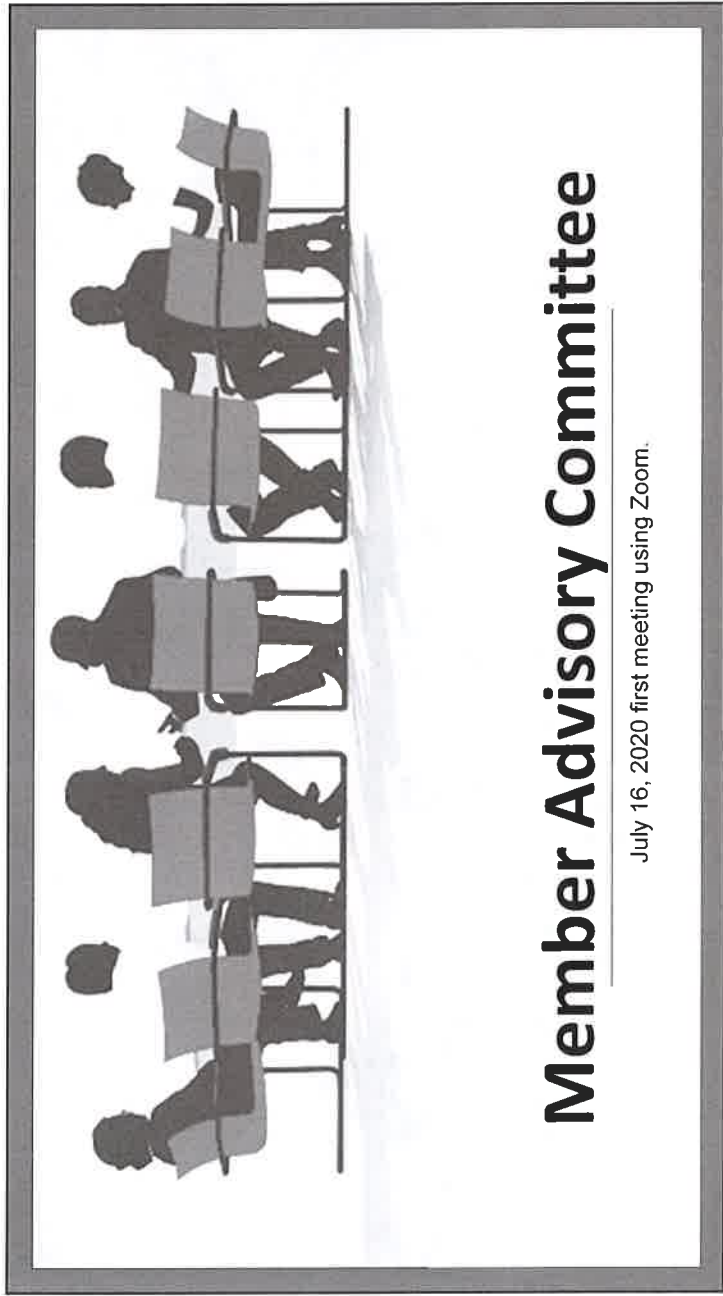
- Non-profit cooperative utility
- 9-member elected Board of Directors
- 8th largest water system for population
Serving over 50,000 connections (population about 150,000)
- 2nd largest for service area
Largest Rural Water System in Ohio
825+ Sq Miles, 2,200 miles of pipeline, 4 water plants
- Currently serving customers in 8 counties
Delaware, Morrow, Marion, Knox, Franklin, Union, Crawford & Knox

Overall Satisfaction with Del-Co

All things considered, how would you rate your overall satisfaction with Del-Co? (n=1245)
Shown are mean scores based on a 1 to 10 scale where 1 equals Not at all satisfied and 10 equals Very satisfied.



No response N=6



Internal-Staff performed study

The image shows a collage of four photos: a long bridge over water, a close-up of a water wheel, a large dam structure, and a close-up of a water pipe with the DELCO WATER logo.

Overview of FAMS

The screenshot shows a dashboard with a table of data, a bar chart, and a line graph. The table has columns for 'Year', 'Revenue', 'Capacity', and 'Costs'. The bar chart shows revenue trends, and the line graph shows capacity utilization over time.

What is FAMS?

- Cloud-based financial forecasting tool
- Dynamic scenario analysis for informed decision making

User experience:

- Efficient data management
- 24/7 simultaneous access with version control
- Side-by-side scenario analysis
- Interactive data visualizations
- Fully customized platform

Building A 10-Year Detailed Financial Model & Capacity Fee Evaluation

revenue adjustments
growing needs
internal/external stakeholders

Other New Projects

Table 1.2 Distribution System Improvement Costs

Dollars X 10 ⁶	2025	2030	2035	2040
OLE Service Area	\$5.9	\$17.8	\$9.5	\$2.0
RES Service Area	\$19.5	\$15.7	\$6.4	\$2.9
TES Service Area	\$13.5	\$7.0	\$19.7	\$9.3
Total	\$38.9	\$40.5	\$35.6	\$14.2

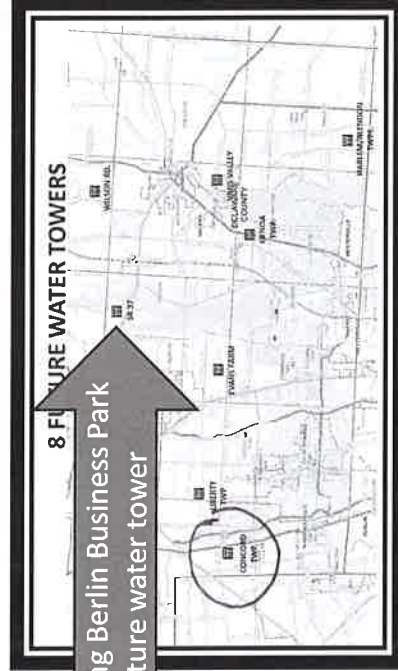


- Distribution Upgrades →
- New Distribution / Engineering Building
- Drought management
- Seasonal demand management


Other New Projects

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OLE Service Area	\$5.9	\$17.8	\$9.5	\$2.0
RES Service Area	\$19.5	\$15.7	\$6.4	\$2.9
TES Service Area	\$13.5	\$7.0	\$19.7	\$9.3
Total	\$38.9	\$40.5	\$35.6	\$14.2




- Distribution Upgrades →
- New Distribution / Engineering Building
- Drought management
- Seasonal demand management



Partnerships

- Delaware County Regional Sewer District
- Delaware County: Engineer, Economic Development, EMA
- Olentangy, Big Walnut, Buckeye Valley Districts
- Fire Departments

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Partnerships

- Delaware County Foundation
- The Alpha Group
- People-in-Need
- Soil & Water Conservation Distr.
- Stratford Ecological Center

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Questions ?
Thank you!



Cash Summary by Fund

Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$1,639,466.32	\$0.00	\$0.00	\$9,081,992.96	\$1,333,289.17	\$0.00	\$0.00	\$7,748,703.79	\$0.00	\$7,748,703.79
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$19,772.48	\$0.00	\$0.00	\$47,406.75	\$22,267.53	\$0.00	\$0.00	\$25,139.22	\$0.00	\$25,139.22
2021	Gasoline Tax	\$147,076.11	\$0.00	\$194,023.19	\$0.00	\$0.00	\$341,099.30	\$222,452.74	\$0.00	\$0.00	\$118,646.56	\$0.00	\$118,646.56
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$559,199.12	\$0.00	\$0.00	\$1,644,363.19	\$809,800.27	\$0.00	\$0.00	\$834,562.92	\$0.00	\$834,562.92
2041	Cemetery	\$10,474.41	\$0.00	\$20,007.63	\$0.00	\$0.00	\$30,482.04	\$9,488.34	\$0.00	\$0.00	\$20,993.70	\$0.00	\$20,993.70
2111	Fire District	\$1,437,563.82	\$0.00	\$3,317,978.78	\$0.00	\$0.00	\$4,755,542.60	\$3,714,053.88	\$0.00	\$0.00	\$1,041,488.72	\$0.00	\$1,041,488.72
2231	Permissive Motor Vehicle License Tax	\$45,219.97	\$0.00	\$41,937.08	\$0.00	\$0.00	\$87,157.05	\$40,341.93	\$0.00	\$0.00	\$46,815.12	\$0.00	\$46,815.12
2273	American Rescue Plan Act (ARP)	\$0.00	\$0.00	\$582,230.42	\$0.00	\$0.00	\$582,230.42	\$0.00	\$0.00	\$0.00	\$582,230.42	\$0.00	\$582,230.42
Report Total:		\$10,195,659.29	\$0.00	\$6,374,615.02	\$0.00	\$0.00	\$16,570,274.31	\$6,151,693.86	\$0.00	\$0.00	\$10,418,580.45	\$0.00	\$10,418,580.45

Last reconciled to bank: 12/31/2021 – Total other adjusting factors: \$0.00

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES

Office of CONCORD TOWNSHIP

DELAWARE County, Ohio. December 31,2021

To the County Auditor of said County:DELAWARE

The following is the total amount from all available for expenditures from each fund set up in the tax budget, with the balances that exist at the end of the fiscal year, December 31,2021

FUND TYPE/CLASSIFICATIONS	Cash Balance as of 12/31/2021	Reserved for Encumbrance as of 12/31/2021	Reserved for Non-Spendable Balance as of 12/31/2021	Reserve Balance Accounts (5705.13(A)(1) & 5705.132)	Advances Not Repaid	Carryover Balances Available for Appropriations	Total Amount from all Sources Available for Expenditures	Total Amount Available plus Balances
GOVERNMENTAL FUND TYPE								
General Fund	\$7,748,703.79	\$133,949.49				\$7,614,754.30	\$1,489,145.04	\$9,103,899.34
Special Revenue Funds	\$2,669,876.66	\$44,200.06				\$2,625,676.60	\$4,054,765.16	\$6,680,441.76
TOTAL GOVERNMENTAL FUND TYPE	\$10,418,580.45	\$178,149.55				\$10,240,430.90	\$5,543,910.20	\$15,784,341.10
PROPRIETARY FUND TYPE								
TOTAL PROPRIETARY FUND TYPE								
FIDUCIARY FUND TYPE								
TOTAL FIDUCIARY FUND TYPE								
TOTAL ALL FUNDS:	\$10,418,580.45	\$178,149.55				\$10,240,430.90	\$5,543,910.20	\$15,784,341.10

FUND TYPE/CLASSIFICATIONS	Cash Balance as of 12/31/2021	Reserved for Encumbrance as of 12/31/2021	Reserved for Non- Spendable Balance as of 12/31/2021	Reserve Balance Accounts (5705.13(A)(1) & 5705.132)	Advances Not Repaid	Carryover Balances Available for Appropriations	Total Amount from all Sources Available for Expenditures	Total Amount Available plus Balances
GOVERNMENTAL FUND TYPE								
General Fund								
General	\$7,748,703.79	\$133,949.49				\$7,614,754.30	\$1,489,145.04	\$9,103,899.34
Total General Fund	\$7,748,703.79	\$133,949.49				\$7,614,754.30	\$1,489,145.04	\$9,103,899.34
Special Revenue Funds								
Motor Vehicle License Tax	\$25,139.22					\$25,139.22	\$19,025.00	\$44,164.22
Gasoline Tax	\$118,646.56					\$118,646.56	\$187,100.00	\$305,746.56
Road and Bridge	\$834,562.92	\$4,690.89				\$829,872.03	\$485,676.25	\$1,315,548.28
Cemetery	\$20,993.70					\$20,993.70	\$10,500.00	\$31,493.70
Fire District	\$1,041,488.72	\$39,509.17				\$1,001,979.55	\$3,311,421.91	\$4,313,401.46
Permissive Motor Vehicle License Tax	\$46,815.12					\$46,815.12	\$41,042.00	\$87,857.12
American Rescue Plan Act (ARP)	\$582,230.42					\$582,230.42		\$582,230.42
Total Special Revenue Funds	\$2,669,876.66	\$44,200.06				\$2,625,676.60	\$4,054,765.16	\$6,680,441.76
TOTAL GOVERNMENTAL FUND TYPE	\$10,418,580.45	\$178,149.55				\$10,240,430.90	\$5,543,910.20	\$15,784,341.10
PROPRIETARY FUND TYPE								
TOTAL PROPRIETARY FUND TYPE								
FIDUCIARY FUND TYPE								
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TOTAL ALL FUNDS	\$10,418,580.45	\$178,149.55				\$10,240,430.90	\$5,543,910.20	\$15,784,341.10

Jill Davis, Fiscal Officer 1/6/22

_____ Budget

_____ Commission

REVENUE ESTIMATES

	CONCORD 2022	
Township/Fire District		1/6/2022 v.2 <i>gud</i>
Fiscal Year		
1000 General Fund		Amount
101 Property Tax	\$1,179,513.46	
532 Local Government	\$20,238.57	
533 Liquor Permit Fees	\$3,900.00	(Other Sources:)
534 Cigarette License Fees	\$75.00	\$120,475.00
701 Interest	\$12,000.00	
802 Rentals and Leases	\$17,500.00	
302 Fees	\$87,000.00	
535 Rollbacks	\$168,918.01	
Total Receipts	\$1,489,145.04	
January 1, 2022 Unencumb. Balance	\$7,614,754.30	
Total General Fund		\$9,103,899.34
2011 M.V. License Tax Fund		
M.V. License Tax	\$19,000.00	
Interest	\$25.00	
Total Receipts	\$19,025.00	
January 1, 2022 Unencumb. Balance	\$25,139.22	
Total M.V. License Tax		\$44,164.22
2022 Gasoline Tax Fund		
Gasoline Tax	\$187,000.00	
Interest	\$100.00	
Total Receipts	\$187,100.00	
January 1, 2022 Unencumb. Balance	\$118,646.56	
Total Gasoline Tax Fund		\$305,746.56
2031 Road and Bridge Fund		
Property Tax	\$467,603.74	
Rollbacks	\$18,072.51	
Total Receipts	\$485,676.25	
January 1, 2022 Unencumb. Balance	\$829,872.03	
Total Road & Bridge Fund		\$1,315,548.28
2041 Cemetery Fund		
Sale of Lots	\$7,200.00	
Fees, Burials	\$1,500.00	
Other, Foundations	\$1,800.00	
Total Receipts	\$10,500.00	
January 1, 2022 Unencumb. Balance	\$20,993.70	
Total Cemetery Fund		\$31,493.70
2111 Fire District Fund		
Property Tax	\$2,673,027.72	
Contract Services - Shawnee Hills	\$158,000.00	
Other - EMS billing revenue	\$108,000.00	
Rollbacks	\$372,394.19	
Total Receipts	\$3,311,421.91	
January 1, 2022 Unencumb. Balance	\$1,001,979.55	
Total Fire District Fund		\$4,313,401.46
2231 Permissive Tax Fund		

REVENUE ESTIMATES

	CONCORD	1/6/2022 v.2
Township/Fire District	2022	
Fiscal Year		
Interest	\$42.00	
Motor Vehicle Licenses	\$41,000.00	
Other		
Total Receipts	\$41,042.00	
January 1, 2022 Unencumb. Balance	\$46,815.12	
Total Permissive Tax Fund		\$87,857.12
2273 American Rescue Plan Fund		
ARPA Funds - Part 2	\$582,101.64	
Interest	\$200.00	
Total Receipts	\$582,301.64	
January 1, 2022 Unencumb. Balance	\$582,230.42	
Total ARPA Fund		\$1,164,532.06
TOTAL ALL FUNDS		\$16,366,642.74
<i>Jill M. Davis</i>		
Prepared by: Jill M. Davis, Fiscal Officer		

**BOARD OF TRUSTEES
CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO**

RESOLUTION NO. 22-0112-1

**A RESOLUTION TO AWARD AND ADOPT A CONTRACT FOR THE COLLECTION,
TRANSFER, AND DISPOSAL OF SOLID WASTES BY AN INDEPENDENT
CONTRACTOR PURSUANT TO THE REQUEST FOR BIDS FROM CONCORD
TOWNSHIP
(R.C. § 505.27)**

PREAMBLE

WHEREAS, the Board of Trustees of Concord Township, Delaware County, Ohio (“Board”) recently advertised and distributed a Request for Bids (“RFB”) for the collection, transfer and disposal of the solid waste and recyclables produced in the Townships pursuant to Section 505.27(A)(2)(a)(i) of the Ohio Revised Code; and,

WHEREAS, the Board received two bids in response to the RFB by the submission deadline of January 6, 2022; and,

WHEREAS, pursuant to the terms of the RFB, a Selection Committee has reviewed all submitted bids and recommends to the Board a bid for the collection, transfer and disposal of the solid waste and recyclables produced in the Township ranking the lowest and best.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED BY THE BOARD:

SECTION I: RECOMMENDATION BY SELECTION COMMITTEE

1. The Selection Committee has determined that the bid submitted by Rumpke ranks as the lowest and best of all bids submitted under the RFB; and,
2. The Selection Committee hereby recommends for selection by the Board the Bid submitted by Rumpke.

SECTION II: SELECTION AND AWARD BY THE BOARD

1. The Board has reviewed the bid submitted by Rumpke based upon the recommendation of the Selection Committee; and,

2. The Board has determined that the bid submitted by Rumpke and best bid submitted under the RFB; and,

3. The Board hereby awards the contract for the collection, transfer and disposal of the solid waste and recyclables produced in the Township to Rumpke.

SECTION III: ADOPTION OF CONTRACT

1. The Board hereby adopts and directs Trustee Johnson, in consultation with the Delaware County Prosecutor's Office, to enter into a contract under the terms and conditions set forth in the RFB with Rumpke for the collection, transfer and disposal of the solid waste and recyclables produced in the Township; and,

2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION IV: EFFECTIVE DATE

This Resolution shall be in full force and effect immediately upon adoption.


Mr. Haney moved to approve.

Mr. Garrett seconded the motion.

Voted on and signed this 12th day of January, 2022 in Concord Township, Delaware County, Ohio.

(SIGNATURES ON FOLLOWING PAGE)

**BOARD OF TRUSTEES
CONCORD TOWNSHIP,
DELAWARE COUNTY, OHIO**



Trustee Joe Garrett




Trustee Jason Haney

n/a

Trustee Bart Johnson

Attest:



Fiscal Officer Jill Davis